

Public Document Pack



THE EDINBURGH PARTNERSHIP

Meeting	Tuesday, 13 June 2023
Time	2.00 pm (World Café) 3.00 - 4.00pm (Business Meeting)
Venue	The Astoria Centre, 18 Kirk Loan, Edinburgh, EH12 7HD - The Astoria Centre

The Board meeting will be split into two sessions. The first hour (2-3pm) will be for a world cafe style input where Board members will divide themselves into groups to have a discussion with you (and other invited guests). Key points from these discussions will be noted and fed back to all Board members for them to consider and take appropriate action.

The second part of the meeting (3-4pm) will be for Board members only to discuss the business matters on the agenda.

A member of the Community Planning Support Team will be available before, during and after the meeting for any questions or queries and to obtain feedback on how you feel the session ran.

Edinburgh Partnership Board

Feedback from World Café

1. Welcome and Meeting Protocols

1.1 Welcome and Meeting Protocols

2. Declaration of Interests

2.1 Declarations of Interest

3. Minutes

3.1 Minutes of the Edinburgh Partnership of 7 March 2023 3 - 6
Minutes of the Edinburgh Partnership of 7 March 2023

4. Business

4.1 Children's Partnership

4.2 Community Justice Outcome Improvement Plan 2023-2028 7 - 8
Community Justice Outcome Improvement Plan 2023-2028 - Report by
Head of Justice Services

4.3 Infrastructure Investment Programme Board
Infrastructure Investment Programme Board

4.4 Request for Funding to Support the Food Poverty Network
Request for Funding to Support the Food Poverty Network – Report By
Lead Policy Officer

9 - 16

5 Future Meetings

5.1 Proposed Dates for Next Meetings
Proposed Dates for Next Meetings

- Tuesday 5 September 2023
- Tuesday 12 December 2023
- Tuesday 5 March 2024
- Tuesday 11 June 2024

THE EDINBURGH PARTNERSHIP BOARD

Tuesday 07 March 2023 – 10:00 am Meeting held in person at the Faith Mission Centre, 548 Gilmerton Road, Edinburgh EH17 7JD

MINUTE

Board members present

Cllr Cammy Day (Chair)	City of Edinburgh Council
Dona Milne	NHS Lothian
Jean Gray	Viewpoint Housing Association
Sean Scott	Police Scotland
Andrew Kerr	City of Edinburgh Council
Steve Kerr	Edinburgh Association of Community Councils
Gavin Gray	Scottish Fire and Rescue Service
Stuart Tooley	The University of Edinburgh

In attendance

Michele Mulvaney	City of Edinburgh Council
Daniel Greig	City of Edinburgh Council
Kerry Murray	NHS Lothian
Neill Whiteside	Police Scotland
Samantha Ailnslie	Police Scotland
Ian Brooke	EVOG

Apologies

Bridie Ashrowan	EVOG
-----------------	------

1. Declaration of interests

None

2. Minute

Decision

To agree the minute of the Edinburgh Partnership Board 6 December 2022 as a correct record.

3. Ending Poverty-Related Hunger in Edinburgh

The draft strategy was presented for consideration and approval by the Edinburgh Partnership Board.

It was advised that the strategy has been revised to take into account the feedback received through public consultation.

It was advised that a steering group would meet to develop an action plan, would have a rolling remit and, would report progress jointly through the LOIP DG and Edible Edinburgh. It was noted the importance of aligning actions to other work and strategies.

It was noted that a significant amount of groundwork and infrastructure would be required to deliver the strategy.

The board discussed that having clear outputs and outcomes linked to the strategy would be welcome and suggested these should be embedded into the performance framework.

Decision

- 1) To approve the final draft strategy
- 2) To note that a steering group has been set up to establish the Edinburgh Food Network and to deliver the actions specified in the draft strategy.
- 3) To note the role, remit and governance of the Network and agrees to the proposals for governance of the group
- 4) To agree to receive an update on progress before December 2023
- 5) To agree that actions within the strategy are taken forward in a way that prioritises and focuses on what is the most important to do first
- 6) To agree that Michele Mulvaney works with colleagues from NHS Lothian and Police Scotland to develop the performance framework for the Edinburgh Partnership to monitor outputs and outcomes for all relevant work

4. Edinburgh Association of Community Councils - Financial Support Request

A funding request was presented to the Board and members asked to agree to fund administrative costs for supporting the Edinburgh Association of Community Councils.

It was advised that last year Community Councils agreed to a one-off contribution and before that the EACC received funding from the Edinburgh Partnership.

It was reported that the Council did not have any mechanism to recover any reserves of unspent grants to individual Community Councils and in most cases, Community Councils fully spend the administrative grant that they receive from the Council.

It was noted that Edinburgh University allow community groups to use buildings free of charge, however, do not have facilities for groups to host hybrid meetings currently but it was hoped that this would be available in the future so may provide an option for the EACC to reduce costs in the future.

Decision

- 1) To agree to fund support costs for the EACC for April 2023 – March 2024
- 2) To agree that Michele Mulvaney email partners to request a financial contribution to cover costs.

5. UK Shared Prosperity Fund Update

An update on the UK Shared Prosperity Fund in Edinburgh was presented.

It was advised that the Edinburgh Partnership has an oversight role for the fund but was not the accountable body.

Decision

- 1) To note that UK Government have now approved Edinburgh's UK Shared Prosperity Fund Investment Plan and confirmed the previously announced Edinburgh allocation of UK Shared Prosperity Funding for 2022/23;
- 2) To note the progress made confirming funding to successful projects so that they can progress with project delivery;
- 3) To note the ongoing sign-off process for the Regional Prosperity Framework Delivery Plan and the intention to align funding with the projects agreed in the Delivery Plan
- 4) To agree to receive an update about the role of the Edinburgh Partnership in relation to the UK shared prosperity fund.

6. Future Meetings

Decision

- 1) To agree the proposed dates for next meetings as:
 - Tuesday 13 June
 - Tuesday 5 September
 - Tuesday 12 December
 - Tuesday 5 March
 - Tuesday 11 June

- 2) To look into using The Corstorphine Astoria Centre for the meeting in June



THE EDINBURGH PARTNERSHIP

Item No

Community Justice Outcomes Improvement Plan 2023-28

Executive Summary

A new model for community justice was introduced in 2017 which devolved decision making for the planning and delivery of community justice services to local community planning partnerships. The Community Safety and Justice Partnership (CSJP) develops and implements Edinburgh's local Community Justice Outcomes and Improvement Plan (CJOIP) on behalf of the Edinburgh Partnership and it agreed a new five year plan on 23 May 2023. The CJOIP focusses on key workstreams and sets out planned local community justice activity to support improved outcomes for people in the justice system.

Contact: Carey Fuller, Head of Justice Services

Email: carey.fuller@edinburgh.gov.uk

Recommendations

- i. the Edinburgh Partnership approve the CJOIP 2023-28 at Appendix 1.

1 Background

- 1.1 Community justice partners have developed a new five-year CJOIP 2023-28 which sets out key themes and supporting activity to be developed and delivered to support people in the system to address their needs, reduce their offending, improve their prospects, and live crime free lives.
- 1.2 The CJOIP aspires to the Scottish Government's Vision for [Vision for Justice in Scotland](#) expressed in the revised [National Strategy for Community Justice](#) published in June 2022 which states that:

"Our vision is for a just, safe, resilient Scotland" where "we can all live in communities that are inclusive, empowered, resilient and safe".

2 Main Report

- 2.1 The National Strategy for Community Justice published four national aims to which local community justice plans must be aligned. The national aims are:
 - Optimise the use of diversion and intervention at the earliest opportunity;
 - Ensure robust, high quality community interventions and public protection arrangements are consistently available across Scotland;
 - Ensure that services are accessible and available to address the needs of individuals accused or convicted of an offence; and
 - Strengthen leadership, engagement and partnership working of local and national community justice partners.

2.2 The CJOIP 2023-28 builds on activity in the previous CJOIP and has identified three key local priority themes and areas of focus for corresponding activities to improve local provision and contribute to achieving the national outcomes. A snapshot showing the national aims, corresponding local priority themes, and an example of planned activity are listed in table 1 below:

Table 1

	National aim	Local priority theme	Workstream	Activity
1	Optimise the use of diversion and intervention at the earliest opportunity	We employ early and effective interventions to address need	Diversion from prosecution	Continue to develop and expand the range of interventions available to suit all needs and abilities
2	Ensure that services are accessible and available to address the needs of individuals accused or convicted of an offence	We have established pathways into trauma informed services	Trauma knowledge in justice practice	Routine screening on mental health and trauma to be built into all justice services
3	Ensure that robust and high quality community interventions and public protection arrangements are consistently available across Scotland	We have effective community supports to reduce reoffending	Voluntary throughcare	Move to a more co-ordinated and integrated model of voluntary throughcare provision

2.3 Once approved by the Edinburgh Partnership, the CJOIP 2023-28 will be published on the Council’s community justice webpage and submitted to Community Justice Scotland; the national agency for promoting leading standards of community justice across Scotland.

2.4 To meet community justice statutory obligations, a wider annual report on local community justice activity is also collated and will be presented to the Edinburgh Partnership for approval in September 2023 before being submitted to CJS to support national analysis.

Contribution to:	Low		Medium		High
♦ Sustainability	1	2	3	4	5
♦ Equality	1	2	3	4	5
♦ Community Engagement	1	2	3	4	5
♦ Prevention	1	2	3	4	5
♦ Joint Resourcing	1	2	3	4	5

Contact details: Carey Fuller, Head of Justice Services
 Email: carey.fuller@edinburgh.gov.uk

Appendices:

Appendix 1: [Community Justice Outcomes Improvement Plan 2023-28](#)





THE EDINBURGH PARTNERSHIP

Request for Funding to Support the Food Poverty Network

1. Executive Summary

- 1.1 This paper summarises the resources needed to support the delivery of the Ending Poverty Related Hunger in Edinburgh Strategy, approved by the Edinburgh Partnership Board in March 2023.
- 1.2 The total annual cost is estimated to be £116,270 for an initial two year period. A contribution of £40k per year for two years is sought from the Edinburgh Partnership members to support the costs.

2. Recommendations

- 2.1 The Board is recommended to:
 - i. Request all partners to consider making a contribution towards the £40k each year for two years to meet the costs of setting up and operating the Edinburgh Food Poverty Network, and to co-ordinate and support the delivery of the actions outlined in the strategy.

3. Main Report

- 3.1 Responding to a call to action from the Edinburgh Poverty Commission and recognising that food poverty spans all three of the LOIP priorities, the Edinburgh Partnership commissioned the development of a strategy for Ending Poverty Related Hunger in Edinburgh.
- 3.2 The strategy was approved by the Board in March 2023. By approving the strategy, Edinburgh Partnership members committed to ensuring that:
 - **No one in Edinburgh needs to go hungry due a lack of money**, that
 - When do people fall into food crisis, Edinburgh networks aim to give a **cash first** approach to providing support
 - Where emergency food provision is needed, people can also access wider support in ways that are **safe, dignified, respectful**, and **prevent future need**, and that
 - **Community food initiatives** are available in all parts of Edinburgh which give people access to affordable, nutritious food, build people's **wellbeing**, improve **skills and confidence**, and play a role in prevention and early intervention by helping people access the wider supports and social interaction they need to get by
 - **All supports are non-stigmatising**

- 3.3 The Ending Poverty Related Hunger in Edinburgh Strategy forms part of the End Poverty in Edinburgh Action Plan, a comprehensive series of actions across the drivers of poverty, developed in response to the [Edinburgh Poverty Commission's call to action](#).
- 3.4 The implementation plan for ending poverty-related hunger, outlined in the strategy, will align directly with other key workstreams across the Local Outcome Improvement Plan priority areas.
- 3.5 As set out in the March 2023 paper to the Board, in recognition of the need for a Food Network, Edinburgh Community Food are taking the lead role for the Food Poverty Network (EFPN), in close collaboration with EVOC. A steering group has been established to set up the Network and to deliver the actions outlined in the draft strategy, which are summarised below.



- 3.6 The steering group had its first meeting in May 2023, and identified the need for additional capacity to set up and run the Network, and to lead on the delivery of the five action areas, with support from the Steering Group.
- 3.7 Three roles have been identified as being needed, at a total cost of £116,270:
- Project manager
 - Co-ordinator
 - Communications officer (18 hours per week)
- 3.8 Details of the posts are given in appendix 1, and the full costs are shown in appendix 2.
- 3.9 These posts will be essential in providing the capacity and expertise to deliver on the ambitions of the strategy, working across a wide and diverse role of stakeholders across sectors.
- 3.10 A contribution of £40k per year for two years is requested from across Edinburgh Partnership members for each of two years. Further funding is being sought from other sources, and any Partnership contribution would be subject to securing this additional funding.

4. Contact

Eleanor Cunningham – Lead Policy Officer
 Eleanor.cunningham@edinburgh.gov.uk

APPENDIX 1 – Details of posts

Post	Role	Cost
Project Manager	<p>The purpose of the Project Manager role is to lead on the delivery of the End Poverty-Related Hunger Strategy, with actions spanning the local authority, NHS Lothian and the third and community sector to deliver a joined-up approach.</p> <p>Project Manager will guide the team to deliver the five action areas specified in the strategy and set up the Edinburgh Food Network within two years; and secure funding for to ensure the ongoing operation and success of the Network.</p> <p>Activities will include:</p> <ul style="list-style-type: none"> • Lead on the establishment of the Food Poverty Network • Co-ordinate, and programme manage all five action areas in the End Poverty-Related Hunger in Edinburgh Strategy, with the support of the project steering group • Enable the steering group to oversee the implementation and delivery of the strategy and Network • Leading on project planning processes ensuring the project is progressing toward outputs and outcomes which are clear for the team and reported on effectively • Involvement in project activities and delivery when needed or appropriate as part of the collaborative culture of the team. • Developing fundraising plans and coordinate fundraising and social enterprise for continuation of the Network after the initial two years • Steering the cooperative decision making process of the project while ensuring the time and space for all team members to actively participate. • Representing the organisation and project on relevant steering groups and network meetings. • Lead on the creation and implementation of monitoring systems • Line management, support and guidance for the project team (communications lead and co-ordinator) • Leading on all reporting to funders, partners and key stakeholders (including: monitoring and evaluation, financial updates and general updates) 	£42k

Co-ordinator	<p>Purpose is to support the Project Manager in delivering the End Poverty Related Hunger in Edinburgh Strategy and setting up the Food Poverty Network.</p> <p>Activities will include:</p> <ul style="list-style-type: none"> • Planning and delivering a series of ending poverty related hunger-themed events, open days and learning opportunities across Edinburgh • Attending regular meetings with stakeholders about ending poverty related hunger-themed and negotiating different levels of engagement and interaction related to the project. • Keeping up to date with all relevant stakeholders in Edinburgh and through national partnerships and providing support where appropriate. • Inputting into the overall steer of the project as part of a cooperative decision making process. • Supporting and collaborating with stakeholders across sectors in Edinburgh as part of an ambitious project. Some line management responsibilities may be required. • Supporting reporting and evaluation in line with project requirements 	£34k
Communications Lead	<p>Purpose is to support the Project Manager in delivering the End Poverty Related Hunger in Edinburgh Strategy and setting up the Food Poverty Network.</p> <p>Activities:</p> <ul style="list-style-type: none"> • Spread the word about the Network. Create demand for involvement and engagement, increasing conversion and third sector engagement by utilising, identifying, and connecting our third sector organisations through social media networks. • Ensure all communication is relevant, compliant and compelling to our stakeholders. Take ownership for the end-to-end coordination and delivery of campaigns. • Review analytics regularly and use the information to predict where success lies in continuously improving our engagement with the third sector in Edinburgh. • Be knowledgeable and passionate about what the community and third sector in Edinburgh cares about and be able to connect their issues to our services. 	£17k (0.5 FTE)
Total cost		£116,270

Appendix 2. Full Costs

Edinburgh Food Poverty Network- Costs		
Staffing	FTE	Costs £
Management	1	42000
Project Coordinator	1	34000
Communications	0.5	17000
Including ER NI and ER pension figures based on a gross annual salary.		
Total		93000
Resources		
Laptop & IT support		3000
Events		4000
Total		7000
Staff Welfare and HR		
Recruitment Costs		2000
Staff Training		1200
HR		2000
Travel		500
Total		5700
management & admin 10%		
	Total Costs	116,270

BAME Citizens' Panel – Support Costs for Participation

Proposal Summary: (Scope)

To support and recompense people from the BAME community with lived experience to participate on a Citizen's Panel to lead on the largest BAME effort in the City to tackle poverty and inequality

(Impact)

To increase the employment outcomes by 20% of citizens from the BAME community, and have citizens placed more directly in creating and influencing the services they need

Initiative

The Whole Family Equality (WFE) project has been developed in response to the LOIP Priority 2 Access to Work, Learning and Training opportunities to Improve outcomes for BAME citizens, including better access to employment through leadership, senior visibility, and high-ranking positive role models. It is bringing together key stakeholders and influencers clustered around a central change project funded by The Robertson Trust for three years.

Led on by Capital City Partnership alongside Children 1st and CHAI, the WFE project has a central team to support **120 BAME** families to improve their household income and employability aspirations.

WFE will be supported by a Citizen's Panel representative of the BAME community with a focus on lived experience. The Chair of the Citizen's Panel is Viana Maya CEO of Prespect (IoD Director of the Year).

Our request is for funds to recompense people from the BAME community who give their time and lived experience to be part of the Citizen's panel, building on good practice established as part of the Poverty Commission. We anticipate there will be six meetings per year, with six panel members attending for 2 hours. That is a commitment for 12 hours a year plus support for travel expenses (covid permitted). We will be careful to ensure any recompense does not displace access to benefits.

Existing Partner Commitment(s)

- The NEST grants programme from The City of Edinburgh Council has funded a mentoring bespoke project from community project Link Net.
- The Scottish Government's Investing in Communities programme has funded delivery of 12 community empowerment projects with devolved budgets in each locality funded under participatory budgeting.
- The National Lottery has been asked to fund a youth service to enable 80 young people achieve a better start in life, including peer to peer support.
- The Young Person Guarantee project has funded a Youth Engagement Officer post for wider network
- The Workplace Equality Fund is being asked to fund an employer engagement project around equality and diversity training to improve recruitment practices and increase job outcomes.

Financial requirement

£5000

Other Resource Requirement

Access to City Chambers to hold Citizen's Panel as part of accessing places often seen as off limits

Non-Financial Benefits

- This enables the engagement of citizens directly from the service to have parity of esteem with those on the citizen's panel
- It allows Edinburgh to once again lead in this area of service design, showing how we value the input of lived experience
- We will show this as an example of good practice to the Scottish Government for their Service Design Model

This page is intentionally left blank